

BARBRI Global Limited

BARBRI GLOBAL LIMITED

Company No. 13733203

(the "Company")

Summary of a Meeting of the Board of Directors of the Company held on 11 September 2024

Present:	Stephen Fredette	(In the Chair)
	Dan Wilson Lucie Allen Sarah Hutchinson Andres Mikkelsen	Via Video Conferencing

In Attendance:	Victoria Sheedy
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Apologies:	Mike Sims
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1. QUORUM

The chairperson reported that notice of the meeting had been given in accordance with the articles of association of the Company (the "**Articles**"). A quorum being present, the chairperson declared the meeting open.

2. APPROVAL OF PRIOR MINUTES

- a. A draft of the minutes of the board meeting held on 12 June 2024 was produced to the meeting. It was unanimously agreed to approve this draft without amendment and the chair was authorised to sign them as a complete record of the relevant meeting.

3. DECLARATION OF INTERESTS IN PROPOSED TRANSACTION OR ARRANGEMENT WITH THE COMPANY

- a. None of the directors present declared that they were directly or indirectly interested in the business to be transacted at the Meeting.

b. PURPOSE

- c. The chair reported that this was an ordinary quarterly meeting of the board to discuss the day-to-day management of the Company.
- d. The directors noted that they were aware of the need to consider their general duties including those set out in the Companies Act 2006 ("**CA 2006**") and, in particular, their duty to promote the success of the Company for the benefit of its members.

4. BUSINESS OF THE MEETING

- a. The Chair reported that this was an ordinary quarterly meeting of the board to discuss the day-to-day operation of the Company.
- b. The business of the meeting was to consider, review and receive quarterly updates on the following matters:
 - i. the Company's activities and performance since the last meeting;
 - ii. the outlook for the Company's business and strategic matters;
 - iii. the Company's financial position including the Company's performance against budget;
 - iv. the risks for and management of the Company; and
 - v. the specific items listed below were further discussed.

ITEMS
1. Regulatory matters, including an update on the status of the OfS application process and next steps in the registration process.
2. Quarterly business review, including pricing and packaging review, new product development, website launch and digital user experience, recent assessment outcomes, and sector data updates.
3. Student advisory matters, including committee development and recruitment of additional student representation.
4. Student engagement matters, including review of student complaint's themes and wider student-support objectives.
5. Academic Committee update, including assessment performance analysis, sector benchmark data, diversity-related review, and student-support policies and training.
6. Audit Committee and risk matters, including review of the Risk Register and broader governance and compliance oversight.

A list of Action Items was produced as follows.

Action Items	Deadline	Status

In relation to each matter, the directors asked several questions, to which a discussion ensued. All matters requiring follow up were noted.

5. DOCUMENTS PRODUCED TO THE MEETING

- a. BGL Managing Director Report
- b. BGL Student Advisory Committee Overview
- c. BGL Student Engagement Report
- d. BGL Academic Report
- e. BGL Audit Committee Report and BGL Risk Register

6. RESOLUTIONS

After consideration of the matters referred to in section 172(1) of the Companies Act 2006, it was resolved that the matters requiring follow up would be progressed in the ordinary course.

7. FILINGS

The company secretary was then instructed to make the necessary filings at Companies House.

8. CLOSE

There being no further business, the meeting closed.



CHACHIRPERSON