

**BARBRI GLOBAL LIMITED**

**Company No. 13733203**

**(the "Company")**

**Summary of the fifth meeting of the Board of Directors of the Company held on 24 October 2023 via  
Microsoft Teams.**

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**Present:** Stephen Fredette (In the **Chair**)  
Mike Sims  
Dan Wilson Via Video Conferencing  
Lucie Allen  
Sarah Hutchinson

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**In Attendance:** Elizabeth Janicki

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**Apologies:** Anders Mikkelsen

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**QUORUM**

The chairperson reported that notice of the meeting had been given in accordance with the articles of association of the Company (the "**Articles**"). A quorum being present, the chairperson declared the meeting open.

**APPROVAL OF PRIOR MINUTES**

1.1 A draft of the minutes of the board meeting held on 19 July 2023 was produced to the meeting. It was unanimously agreed to approve this draft without amendment and the chair was authorised to sign them as a complete record of the relevant meeting.

**DECLARATION OF INTERESTS IN PROPOSED TRANSACTION OR ARRANGEMENT WITH THE COMPANY**

1.2 Stephen Fredette is no longer a director of CerFi. None of the other directors present declared that they were directly or indirectly interested in the business to be transacted at the Meeting.

1.3 **PURPOSE**

1.4 The chair reported that this was an ordinary quarterly meeting of the board to discuss the day-to-day management of the Company.

1.5 The directors noted that they were aware of the need to consider their general duties including those set out in the Companies Act 2006 ("**CA 2006**") and, in particular, their duty to promote the success of the Company for the benefit of its members.

**BUSINESS OF THE MEETING**

1.6 The Chair reported that this was an ordinary quarterly meeting of the board to discuss the day-to-day operation of the Company.

1.7 The business of the meeting was to consider, review and receive quarterly updates on the following matters:

- 1.7.1 the Company's activities and performance since the last meeting;
- 1.7.2 the outlook for the Company's business and strategic matters;
- 1.7.3 the Company's financial position including the Company's performance against budget;
- 1.7.4 the risks for and management of the Company; and
- 1.7.5 the specific items listed below were further discussed.

<b>ITEMS</b>	
1.8	Discussion of the governance documentation that will be published on the BARBRI website
1.	In relation to the 2023 3rd Quarter BGL Status Review, the board discussed the following items – <ul style="list-style-type: none"> <li>a. Discussion of latest SQE1 (Solicitors Qualification Examination) and SQE2 Results</li> <li>b. Discussion of Ancillary Product</li> </ul>
1.9	Discussion of the BARBRI Bridges Programme
1.10	Initial 2024 Strategic Business Plan
2.	Discussion of the student advisory committee
1.11	Discussion of BGL student engagement
1.12	Review and discuss the Academic Board Report
3.	Review and discuss Audit Committee Report <ul style="list-style-type: none"> <li>a. BGL Grant Thornton Audit should be completed in the next month and their report will be provided to the Board for review at the next meeting</li> </ul>

A list of Action items was produced as follows.

<b>Action Items</b>	<b>Deadline</b>	<b>Status</b>
NA		

In relation to each matter, the directors asked several questions to which a discussion ensued. All matters requiring follow up were noted.

**DOCUMENTS PRODUCED TO THE MEETING**

- 1.13 BGL Managing Director Report

- 1.14 BGL Student Advisory Committee Overview
- 1.15 BGL Student Engagement Report
- 1.16 Academic Board Report

## **RESOLUTIONS**

After consideration of the matters referred to in section 172(1) of the Companies Act 2006, IT WAS RESOLVED:

## **FILINGS**

The company secretary was then instructed to make the necessary filings at Companies House.

## **CLOSE**

There being no further business, the meeting closed.



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**CHAIRPERSON**